

**2021 - SUPERVISORS JOURNAL – PICKAWAY SWCD  
REGULAR MEETING HELD MAY 18, 2021**

**THE BOARD OF SUPERVISORS OF THE PICKAWAY SOIL AND WATER CONSERVATION DISTRICT MET IN REGULAR SESSION AT 8:00 A.M. ON THIS DATE AT THE PICKAWAY COUNTY SERVICE CENTER BUILDING, 110 ISLAND RD, CIRCLEVILLE, OH IN 2<sup>ND</sup> FLOOR CONFERENCE ROOM WITH THE FOLLOWING MEMBERS PRESENT (Y OR ABSENT):**

**Clyde called the meeting to order at 8:05 am.**

Matt Anderson – Yes, Clyde Ohnewehr – Yes, Barbara Martindale – Yes,  
Bill Black – Yes, Jonathan Lohstroh – Absent, but called by phone during meeting.

**THE FOLLOWING SWCD PERSONNEL WERE PRESENT AT VARIOUS TIMES (Y OR N):**

Tawn Seimer –Yes, Katerina Sharp – Yes, Nathan Taylor – Yes.

**Minutes Recorder: Tawn**

**THE FOLLOWING NRCS PERSONNEL WERE ALSO PRESENT (Y OR N):**

Justin Armintrout, NRCS DC - Yes, Eli Ortiz – No

**AREA 5 PROGRAM SPECIALIST, CODY HACKER PRESENT (YES OR NO):** Yes, part-time on Zoom

**VISITORS OR GUESTS PRESENT:** None

***PUBLIC/AGENCY COMMENTS- none***

**IN THE MATTER OF APPROVING MINUTES FROM THE REGULAR MEETING (S):**

Bill moved, seconded by Barbara to approve minutes of the Regular Meeting held April 20, 2021.  
Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes  
Bill Black – Yes Clyde Ohnewehr – Yes

**IN THE MATTER OF APPROVING MINUTES FROM THE SPECIAL MEETING:**

Bill moved, seconded by Matt to approve minutes of the Special Meeting held on April 30, 2021. Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes  
Bill Black – Yes Clyde Ohnewehr – Yes

**IN THE MATTER OF APPROVING THE DISTRICT FUND BILLS/STATEMENT:**

The District Fund Statement was not available due to a software problem, will be available at the next meeting.

**IN THE MATTER OF APPROVING THE SPECIAL FUND BILLS/STATEMENT:**

Barbara moved, seconded by Matt to approve the Special Fund Financial Statement (***Attachment A***).

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes  
Bill Black – Yes Clyde Ohnewehr – Yes

**IN THE MATTER OF REVIEWING THE DISTRICT ACTIVITIES REPORT:**

The board reviewed the District staff activity reports.

**IN THE MATTER OF REVIEWING THE NRCS UPDATES:**

Justin updated the board that 6 EQIP applicants have been pre-approved and 3 CSP pre-approved. The CRP administration is going through software updates and is proposing to increase grassed waterway cost share from 50% to 90% up to 100% per project. Phil Roe's last day as an ACES employee will be May 28, 2021.

**FYI - IN THE MATTER OF NEW SWCD SUPERVISOR ELECTION FORMS:**

ODA/DSWC have uploaded the new Supervisor Election process and forms onto the web site. A timeline will be sent out to the board by email by Tawn, after a date is approved for the Annual Meeting.

**IN THE MATTER OF THE ANNUAL MEETING:**

Barbara moved, seconded by Bill to have our own SWCD Annual meeting. Motion failed.

Roll Call Vote: Barbara Martindale – Yes, Bill Black – Yes, Matt Anderson – No, Clyde Ohnewehr – No

Since there was a tie, Clyde contacted Jonathan Lohstroh by phone to vote on the motion:

Jonathan Lohstroh – No

Clyde then contacted Bennett Musselman by phone to come to the meeting to discuss the options for a joint meeting with Pickaway County Farm Bureau.

Bennett Musselman arrived and went over the process of their Annual Meetings and voting of the policies. Mr. Musselman said that Pickaway County Farm Bureau has decided to have their Annual Meeting on Thursday, September 2, 2021 at the Pickaway Agricultural & Events Center with no rental cost for the center. The SWCD board and staff discussed the process of our Annual Meetings with voting for supervisor, awards and the use of a speaker if needed. Each agency would conduct their own registration for the event and pay the caterer the amount that they had registered. SWCD would begin with voting from 5:30 p.m. to 6:30 p.m. A catered sit-down meal will take place to begin at 6:30 p.m. After award presentations attendees can view the showcase of the 2021 Ag Day event to take place on September 3<sup>rd</sup> for Pickaway County 4<sup>th</sup> Graders.

Matt moved, seconded by Clyde to have a joint Annual Meeting with Pickaway County Farm Bureau. Motion passed. A caterer will need to be decided on to figure the cost of tickets for the event.

Roll Call Vote: Matt Anderson – Yes, Bill Black – Yes, Barbara Martindale – Yes, Clyde Ohnewehr - Yes

**FYI-SUMMER SUPERVISORS SCHOOL:**

The 2021 Summer Supervisors School will take place in person this summer, July 25 – 27 in Berlin, Ohio. An agenda is not available yet, but Bill will be going on Sunday and Monday. Clyde would like to attend but is waiting for the agenda.

**IN THE MATTER OF RAIN BARREL PAINTING PROJECT:**

Katerina contacted Heath Bennett, Logan Elm High School Art Teacher, and he has four students who are interested in painting the barrels for us. The total cost of the project is \$250.00. Clyde Ohnewehr will donate \$250.00 for the cost of the project.

**IN THE MATTER OF DONATING EDUCATIONAL ITEMS TO PICKAWAY COUNTY TEACHERS OR OTHER SWCD'S:**

Matt moved, seconded by Barbara to donate the Ground Water Model, Ground Water Flow Model, Rainmaker Simulator Module, and the Streamulator Model to any Pickaway County Teacher or any Ohio SWCD office that would like to have them. Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes  
Bill Black – Yes Clyde Ohnewehr – Yes

**IN THE MATTER OF CHOOSING THE “2021 CONSERVATIONIST OF THE YEAR”:**

Bill moved, seconded by Matt to nominate Keith Peters as the “2021 Conservationist of the Year”. Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes  
Bill Black – Yes Clyde Ohnewehr – Yes

**IN THE MATTER OF EMPLOYEE LEAVE REPORTS:**

Matt moved, seconded by Barbara to approve the Employee Leave Reports as of pay period end dates 04/24/2021 & 05/08/2021 as follows: **(Attachment B & C)**. Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes  
Bill Black – Yes Clyde Ohnewehr – Yes

**LAST MINUTE ITEMS:**

**FYI -IN THE MATTER OF LONG-RANGE PLAN OR STRATIGIC PLAN:**

Katerina gave an overview and needed updates that will need to be decided to bring the Long-Range Plan into the 21<sup>st</sup> Century. Joel Kessel of Kessel Strategies, lead the Strategic Planing training that Katerina and Clyde attended, reviewed the current plan and asked questions on how to update it. Maybe it should be more in connection with our current Annual Plan of Work and have the 5 divisions part of it. Katerina will do some updating on the plan and then a Long Range Plan Committee meeting will be planed.

**FYI – 1<sup>st</sup> Quarter Report for the County Commissioners**

**FYI – State Match Report – Received funds through June**

**FYI – Calendar of Events**

**FYI – ODA Updates for Area 5 SWCD Board Meetings – May 2021 Report**

**FYI – Rental information stickers have been installed on the Great Plains Drill**

**FYI – Tawn has purchase new accounting software, 2021 Quickbooks Desktop Pro Plus to replace the 2013 version that has stopped working.**

**FYI – A new fair banner has been ordered to be used on the Pickaway SWCD tent.**

**IN THE MATTER OF GOING INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL:**

Matt moved at **9:22 a.m.**, seconded by Bill to go into executive session to discuss Personnel.  
Motion passed.

Roll Call: Matt Anderson – Yes, Barbara Martindale – Yes,  
Bill Black – Yes, Clyde Ohnewehr – Yes

**The board came out of executive session at 9:42 am.**

Tawn returned to the meeting. The board would like Tawn to put together a Grassed Waterway backlog list and a training plan for the new technicians to be presented at the June meeting.

**IN THE MATTER OF ADJOURNING THE PICKAWAY SWCD BOARD MEETING:**

It was moved by Matt, seconded by Bill to adjourn the May 18, 2021 Pickaway Soil & Water Conservation District meeting of the Board at 10:03 a.m. Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes  
Bill Black – Yes Clyde Ohnewehr – Yes

The next regular board meeting is scheduled for **Tuesday, June 15, 2021 at 8:00 – 10:00 a.m.**, in the Conference Room, located at Pickaway County Service Center, 110 Island Road, Circleville, OH 43113.

\_\_\_\_\_  
Clyde Ohnewehr– Chairperson Date

\_\_\_\_\_  
Barbara Martindale – Secretary Date

\_\_\_\_\_  
Minutes Recorder Date

PICKAWAY SOIL AND WATER CONSERVATION DISTRICT  
 SPECIAL FUND FINANCIAL STATEMENT  
 April 1 through April 30, 2021

Attachment A

Beginning Special Fund Balance		\$619,643.38
<b>REVENUE</b>		
State Match - Pay-In: April-May-June	44,095.00	
<b>Total Special Fund Revenue</b>		
		\$44,095.00
<b>EXPENSES</b>		
SALARIES (2 pay periods 7 & 8)	\$7,856.00	
PERS	1,075.20	
MEDICARE	105.86	
INSURANCE	1,536.61	
<b>SUPPLIES</b>		
Office Mart - Dymo labels, HP toner, envelope sealer	149.69	
Visa - Office stamps (\$172.20) Antifreeze & Washer fluid (16.38)	188.58	
Office Mart - Receipt Book	24.99	
<b>CONTRACT - SERVICES</b>		
Xerox Copier Lease	231.41	
Verizon Wireless	98.79	
Frontier - Phone, DSL	132.22	
Quench - March	40.31	
<b>TRAVEL &amp; EXPENSE</b>		
Visa - Gas Card	110.88	
<b>EDUCATION / SCHOLARSHIPS</b>		
Sharon's Trophies - medals for Poster Contest	31.90	
<b>Total Special Fund Expenses</b>		
		\$11,582.44
Ending Special Fund Balance		\$652,155.94

Prepared by: Tawn Seimer 5/5/2021 Date  
 Checked by: \_\_\_\_\_ Date  
Clare Oknewl 5-28-21  
 Chair Date



# Pickaway SWCD Leave Report

Pay Period #9 4/11/2021 to 4/24/2021

## Annual Leave

Employee	Begin	Earned	Used	End Balance
Katerina Sharp	134.20	3.10	0.00	137.30
Tawn Seimer	248.16	7.70	0.00	255.86
<b>Annual Leave Total</b>				<b>393.16</b>

## Sick Leave

Employee	Begin	Earned	Used	End Balance
Katerina Sharp	346.50	4.95	0.00	351.45
Tawn Seimer	1,630.64	4.66	0.00	1,635.30
<b>Sick Leave Total</b>				<b>1986.75</b>

## Comp Time

Employee	Begin	Earned	Used	End Balance
Katerina Sharp	23.90	9.00	0.00	32.90
Tawn Seimer	4.57	1.50	2.00	4.07
<b>Comp Time Total</b>				<b>36.97</b>

Signature of Preparer:

*Katerina Sharp*

*4-26-2021*

Date

Signature of Reviewing Board Member:

*Bill Blal*

Date

*Only approved timesheets are included in report calculation*



## Pickaway SWCD Leave Report

Pay Period #10

4/25/21 to 5/8/21

## Annual Leave

Employee	Begin	Earned	Used	End Balance
Katerina Sharp	137.30	3.10	0.00	140.40
Tawn Seimer	255.86	7.70	0.00	263.56
<b>Annual Leave Total</b>				<b>403.96</b>

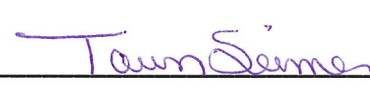

## Sick Leave

Employee	Begin	Earned	Used	End Balance
Katerina Sharp	351.44	4.96	0.00	356.40
Tawn Seimer	1,635.30	4.66	0.00	1,639.96
<b>Sick Leave Total</b>				<b>1996.36</b>

## Comp Time

Employee	Begin	Earned	Used	End Balance
Katerina Sharp	32.90	9.38	0.00	42.28
Tawn Seimer	4.07	1.50	0.00	5.57
<b>Comp Time Total</b>				<b>47.85</b>

Signature of Preparer: \_\_\_\_\_

Date

Signature of Reviewing Board Member: \_\_\_\_\_




Date

*Only approved timesheets are included in report calculation*