

**2021 - SUPERVISORS JOURNAL – PICKAWAY SWCD
REGULAR MEETING HELD JUNE 15, 2021**

THE BOARD OF SUPERVISORS OF THE PICKAWAY SOIL AND WATER CONSERVATION DISTRICT MET IN REGULAR SESSION AT 8:00 A.M. ON THIS DATE AT THE PICKAWAY COUNTY SERVICE CENTER BUILDING, 110 ISLAND RD, CIRCLEVILLE, OH IN 2ND FLOOR CONFERENCE ROOM WITH THE FOLLOWING MEMBERS PRESENT (Y OR ABSENT):

Clyde called the meeting to order at 8:01 am.

Matt Anderson – Yes, Clyde Ohnewehr – Yes, Barbara Martindale – Yes,
Bill Black – Yes, Jonathan Lohstroh – Yes at 8:05 a.m.

THE FOLLOWING SWCD PERSONNEL WERE PRESENT AT VARIOUS TIMES (Y OR N):

Tawn Seimer –Yes, Katerina Sharp – Yes, Nathan Taylor – Yes, Frank Clarke - Yes

Minutes Recorder: Tawn

THE FOLLOWING NRCS/PHEASANTS FOREVER PERSONNEL WERE ALSO PRESENT (Y OR N):

Justin Armintrout, NRCS DC - Yes, Eli Ortiz – No, Caleb Worley, Ohio Farm Bill Biologist - Yes

AREA 5 PROGRAM SPECIALIST, CODY HACKER PRESENT (YES OR NO): Yes

VISITORS OR GUESTS PRESENT: None

PUBLIC/AGENCY COMMENTS- none

IN THE MATTER OF GOING INTO EXECUTIVE SESSION TO DISCUSS PREVIOUS MINUTES:

Barbara moved at **8:03 a.m.**, seconded by Matt to go into executive session to discuss previous minutes.
Motion passed.

Jonathan arrived at 8:05 a.m.

Roll Call: Matt Anderson – Yes, Barbara Martindale – Yes, Jonathan Lohstroh - Yes
Bill Black – Yes, Clyde Ohnewehr – Yes

The board came out of executive session at 8:15 am.

IN THE MATTER OF APPROVING MINUTES FROM THE REGULAR MEETING (S):

Matt moved, seconded by Jonathan to approve minutes of the Regular Meeting held May 18, 2021.
Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– No Matt Anderson – Yes Jonathan Lohstroh - Yes
Bill Black – Yes Clyde Ohnewehr – Yes

IN THE MATTER OF APPROVING THE DISTRICT FUND BILLS/STATEMENTS FOR APRIL & MAY:

Matt moved, seconded by Jonathan to approve April and May District Fund Financial Statements
(Attachments A & B). Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes Jonathan Lohstroh - Yes
Bill Black – Yes Clyde Ohnewehr – Yes

IN THE MATTER OF APPROVING THE SPECIAL FUND BILLS/STATEMENT:

Barbara moved, seconded by Matt to approve the Special Fund Financial Statement (**Attachment C**).

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes Jonathan Lohstroh - Yes
Bill Black – Yes Clyde Ohnewehr – Yes

IN THE MATTER OF REVIEWING THE NRCS UPDATES:

Justin updated the board that EQIP applicants have been pre-approved for over \$800,000 in projects. CSP applicants have signed up 6000 acres into the program. General CRP sign up is opened until 7/23/2021 and the CRP Grasslands sign up is 7/12/2021 to 8/20/2021. Soil rental rates for the CRP program have increased this year and cost share is expected to. We are waiting for the administration to inform us on the rules and amounts. Caleb Worley, Ohio Farm Bill Biologist is working on 87 wildlife CRP re-enrolls and new application assessments for the end of September deadline. There is currently 20 some waterway re-enrolls also being assessed.

IN THE MATTER OF THE JOINT SWCD/FARM BUREAU ANNUAL MEETING:

Jonathan moved, seconded by Matt to provide a free-of-charge registration for interested attendees to the SWCD/Farm Bureau Annual meeting and that the fees for the event will be paid out of District Fund. Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes Jonathan Lohstroh - Yes
Bill Black – Yes Clyde Ohnewehr – Yes

FYI-SUMMER SUPERVISORS SCHOOL:

Bill Black will be attending the Summer Supervisors School on July 25th and 26th, with his wife Lynn. A purchase from Honeyrun Farms for donation to the OFSWCD Auxiliary auction will be made and given to Bill to take to the event.

IN THE MATTER OF REVIEWING THE DISTRICT ACTIVITIES REPORT:

The board reviewed the District Staff activity reports.

FYI – IN THE MATTER OF THE GREAT PLAINS DRILL REPORT / REPAIRS:

Nathan had pictures of the damage made by a renter to the tongue of the Great Plains drill. Repairs have been made by Anderson Equipment and the renter, John Kern will be billed for the repairs and his acreage use of the drill. Nathan also distributed the June 2021 Drill Rental Report.

FYI - IN THE MATTER OF RAIN BARREL PAINTING PROJECT:

Katerina had pictures to show the board of the finished projects of the 4 rain barrels. The District will raffle off 2 rain barrels at the Pickaway County Fair and 1 or 2 rain barrels at the SWCD/Farm Bureau Annual Meeting.

IN THE MATTER OF THE ESTIMATED 2022 BUDGET:

Barbara moved, seconded by Matt to approve the estimated 2022 Budget (**Attachment D**). The budget report will also be sent to April at the Commissioners office. Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes Jonathan Lohstroh - Yes
Bill Black – Yes Clyde Ohnewehr – Yes

IN THE MATTER OF REPLENISHMENT OF PETTY CASH:

Barbara moved, seconded by Matt to replenish petty cash for \$112.21. Paid by District Check # 2250. Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes Jonathan Lohstroh - Yes
Bill Black – Yes Clyde Ohnewehr – Yes

FYI - IN THE MATTER OF PURCHASING EXTRA FAIR PASSES:

Tawn will purchase an extra 1-week fair pass for \$25.00, so another staff person can help in the SWCD fair booth during the fair.

IN THE MATTER OF EMPLOYEE LEAVE REPORTS:

Matt moved, seconded by Bill to approve the Employee Leave Reports as of pay period end dates 05/22/2021 & 06/05/2021 as follows: **(Attachment E & F)**. Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes Jonathan Lohstroh - Yes
Bill Black – Yes Clyde Ohnewehr – Yes

LAST MINUTE ITEMS:

IN THE MATTER OF VACATION LEAVE REQUEST FOR TAWN:

Matt moved, seconded by Bill to approve Vacation Leave request for Tawn to take vacation Monday – June 28 through Friday – July 2, 2021. Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes Jonathan Lohstroh - Yes
Bill Black – Yes Clyde Ohnewehr – Yes

IN THE MATTER OF PERSON TO SIGN TITLE FOR THE SALE OF THE 2008 FORD F-150 TRUCK:

Matt moved, seconded by Bill to approve permission for Tawn Seimer to sign off on the title for the 2008 F-150 Truck. The truck was sold on GovDeals for \$10,600.00 to a Mr. Terry McCall of Paris, Kentucky. Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes Jonathan Lohstroh - Yes
Bill Black – Yes Clyde Ohnewehr – Yes

FYI - IN THE MATTER OF THE 2022 SUPERVISOR ELECTION PROGRAM:

Cody reviewed/discussed the questions for the board on the proposed 2022 Supervisor Election Program.

1. The board agreed to a 30-Day election period for all 88 County SWCD's.
2. They chose the month of August or August 15 to September 15.
3. Other statewide venues for advertising, would be Ohio Farm Bureau, local Power Company's magazines and Morning Ag Clips.
4. Would like to have the Area Specialist at the Annual Meetings, which would be difficult if more than one SWCD has a meeting the same time or day. Believe it is important to have voting at the annual meeting, but not as concerned whether or not election results are announced at the meeting or at a later date.

IN THE MATTER OF GOING INTO EXECUTIVE SESSION TO DISCUSS 2022 BUDGET:

Clyde moved at **9:28 a.m.**, seconded by Jonathan to go into executive session to discuss the 2022 Budget. Motion passed. Cody Hacker and Tawn Seimer were asked to stay.

Roll Call: Matt Anderson – Yes, Barbara Martindale – Yes, Jonathan Lohstroh – Yes,
Bill Black – Yes, Clyde Ohnewehr – Yes

Tawn gave the board a District Technician Training Plan and a Grassed Waterway Activity List that was requested by the board in May. Discussion was then on the 2022 Budget.

The board came out of executive session at 10:02 am.

IN THE MATTER OF SPONSORSHIP TO THE PICKAWAY COUNTY COMMUNITY FOUNDATION AGRICULTURAL FUND:

Jonathan moved, seconded by Matt to sponsor a Virtual, \$150.00 Sponsor recognition to the Farm To Table fund-raising event for the Agricultural Fund under PCCF. Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes Jonathan Lohstroh - Yes
Bill Black – Yes Clyde Ohnewehr – Yes

IN THE MATTER OF ADJOURNING THE PICKAWAY SWCD BOARD MEETING:

It was moved by Jonathan, seconded by Matt to adjourn the June 15, 2021 Pickaway Soil & Water Conservation District meeting of the Board at 10:08 a.m. Motion passed.

Vote on Motion (Y, N or A): Barbara Martindale– Yes Matt Anderson – Yes Jonathan Lohstroh - Yes
Bill Black – Yes Clyde Ohnewehr – Yes

The next regular board meeting is scheduled for **Tuesday, July 20, 2021 at 8:00 – 10:00 a.m.** in the Conference Room, located at Pickaway County Service Center, 110 Island Road, Circleville, OH 43113.

Clyde Ohnewehr– Chairperson Date

Barbara Martindale – Secretary Date

Minutes Recorder Date

PICKAWAY SOIL AND WATER CONSERVATION DISTRICT
DISTRICT FUND FINANCIAL STATEMENT
April 1 through April 30, 2021

Beginning Balances				
Money Market Checking Account				
	Unencumbered Funds	\$128,522.87		
	Engineering Deposit Encumbered	294.00		
	Engineering Fee Encumbered (last project installed 10/2019)	-		
	Technical (Contribution Agreement - NRCS)	1,815.00		
	Affiliate/Scholarship Fund (+\$70.00)/(-276.75 Jr. Conservationist pgm)	16,435.92		
	Education Programs Encumbered (- \$44.84)	1,691.69		
	EE Camp Encumbered	2,364.62		
	Ag Book Grant for Pickaway Co. 1st Graders	2,393.11		
	Jr. Conservationist Program (\$830.27 - \$553.52)	276.75		
	Composting Workshop - (+\$5.00) With Parks & Solid Waste	5.00		
	Total MMA Checking Account		\$153,798.96	
	Regular Checking Account		75,959.63	
	Petty Cash		135.07	
	Change Fund		100.00	
	Total District Accounts			\$229,993.66
Ref				
several	Flag Sales	\$ 41.00		
several	Plug Sales	\$ 2,035.00		
several	Rain Barrels & Kits	\$ 105.00		
777	Composting Workshop	\$ 10.00		
783	Wesley Ebenhack - Great Plains drill rental	\$ 107.00		
several	Tree Sales	\$ 1,490.00		
794	Regular Checking Interest	\$ 2.96		
	Total Receipts - Regular Checking Income		\$3,790.96	
795	MMA Checking Interest	\$ 5.71		
	Total Receipts - MMA Account		\$5.71	
	Total Receipts - Petty Cash			
	Total Receipts - Regular & MMA & Petty Cash Accounts			\$3,796.67
Ref				
	Expenses			
C2240	Walmart - stickers for drill instructions	\$ 3.34		
C2239	OFSWCD/Envirothon State Envirothon/Don Rehl	\$ 400.00		
C2238	Pickaway Co. Agricultural Society - Fair booth rental & passes	\$ 205.00		
C2241	Cash - for 2012 Van Detailing	\$ 160.00		
C2235	Fender's Fish Sale	\$ 5,412.30		
C2237	Athens SWCD - Tree Sale	\$ 7,224.80		
	Total Expenses Regular Checking		\$13,405.44	
C1095	Anderson Equipment - purchase of 2021 Great Plains Drill	\$ 28,000.00		
	Total Expenses MMA Checking		\$28,000.00	
	Petty Cash			
		\$ -		
	Total Expenses for Petty Cash		\$0.00	
	Total Expenses			\$41,405.44
	Ending Balances			
Money Market Checking Account				
	Unencumbered Funds	\$100,518.58		
	Engineering Deposit Encumbered	294.00		
	Engineering Fee Encumbered (last project installed 10/2019)	-		
	Technical (Contribution Agreement - NRCS)	1,815.00		
	Affiliate/Scholarship Fund (+\$70.00)/(-276.75 Jr. Conservationist pgm)	16,435.92		
	Education Programs Encumbered (- \$44.84)	1,691.69		
	EE Camp Encumbered	2,364.62		
	Ag Book Grant for Pickaway Co. 1st Graders	2,393.11		
	Jr. Conservationist Program (\$830.27 - \$553.52)	276.75		
	Composting Workshop - (+\$10.00) With Parks & Solid Waste	15.00		
	Total MMA Checking Account		\$125,804.67	
	Regular Checking Account		66,345.15	
	Petty Cash		135.07	
	Change Fund		100.00	
	Total District Accounts			\$192,384.89

Prepared by: Tawn Seimer 5/26/2021 Date: 5-26-2021 Checked by: Katerina Altep Date: 5-26-2021

C. P. DeChant Board Chair Date: 6-15-21

PICKAWAY SOIL AND WATER CONSERVATION DISTRICT
DISTRICT FUND FINANCIAL STATEMENT
May 1 through May 31, 2021

		<u>Beginning Balances</u>			
		Money Market Checking Account			
		Unencumbered Funds	\$100,795.33		
		Engineering Deposit Encumbered	294.00		
		Engineering Fee Encumbered (last project installed 10/2019)	-		
		Technical (Contribution Agreement - NRCS)	1,815.00		
		Affiliate/Scholarship Fund (+\$70.00)/(-276.75 Jr. Conservationist pgm)	16,435.92		
		Education Programs Encumbered (- \$44.84)	1,691.69		
		EE Camp Encumbered	2,364.62		
		Ag Book Grant for Pickaway Co. 1st Graders	2,393.11		
		Composting Workshop - (+\$10.00) With Parks & Solid Waste	15.00		
		Total MMA Checking Account		\$125,804.67	
		Regular Checking Account		66,345.15	
		Petty Cash		135.07	
		Change Fund		100.00	
		Total District Accounts			\$192,384.89
Ref					
several	EE Camp registrations	\$ 60.00			
797	Composting Workshop	\$ 5.00			
several	Rain Barrels & Kits	\$ 140.00			
798	Clyde Ohnewehr - Donation for Rain Barrel painting project	\$ 250.00			
several	Great Plains no-till drill rentals	\$ 496.00			
794	Regular Checking Interest	\$ 2.54			
		Total Receipts - Regular Checking Income		\$953.54	
795	MMA Checking Interest	\$ 4.83			
		Total Receipts - MMA Account		\$4.83	
		Total Receipts - Petty Cash			
		Total Receipts - Regular & MMA & Petty Cash Accounts			\$958.37
Ref					
		<u>Expenses</u>			
C2242	Visa - Rental of Trailer for tree pick up	\$ 37.95			
C2242	Visa - 20 Rain Barrel kiits	\$ 468.08			
C2242	Visa - Under seat box, jumber cables, dust pans	\$ 210.52			
C2242	Visa - Shop Vac & Extension cords	\$ 223.96			
C2243	Columbus State Comm College - Riley Minor scholarship	\$ 500.00			
C2244	Patchwork Gardens - 81 flats of Plug sale	\$ 4,050.00			
C2245	Ink My Logo - Clothing / N. Taylor	\$ 218.00			
		Total Expenses Regular Checking		\$5,708.51	
		Total Expenses MMA Checking		\$0.00	
		Petty Cash			
125	Van Detailing - headlights cleaned	\$ 20.00			
126	Sutherlands - finish nails for forestry program	\$ 3.79			
127	Car Wash - 2008 Truck wash for pics/sale	\$ 10.00			
		Total Expenses for Petty Cash		\$33.79	
		Total Expenses			\$5,742.30
		<u>Ending Balances</u>			
		Money Market Checking Account			
		Unencumbered Funds	\$101,235.16		
		Engineering Deposit Encumbered	294.00		
		Engineering Fee Encumbered (last project installed 10/2019)	-		
		Technical (Contribution Agreement - NRCS)	1,815.00		
		Affiliate/Scholarship Fund (-500.00 R. Minor scholarship)	15,935.92		
		Education Programs Encumbered	1,691.69		
		EE Camp Encumbered (+60.00 registrations)	2,424.62		
		Ag Book Grant for Pickaway Co. 1st Graders	2,393.11		
		Composting Workshop - (+\$5.00) With Parks & Solid Waste	20.00		
		Total MMA Checking Account		\$125,809.50	
		Regular Checking Account		61,590.18	
		Petty Cash		101.28	
		Change Fund		100.00	
		Total District Accounts			\$187,600.96

Prepared by: Tawn Seimon 6/2/2021 Date: 6-2-2021 Checked by: Katerina Sharp 6-2-2021 Date: 6-2-2021

Clyde Ohnewehr 4-15-21
Board Chair Date



Pickaway SWCD Leave Report

Pay Period #11 05/09/2021 to 05/22/2021

Annual Leave

Employee	Begin	Earned	Used	End Balance
Katerina Sharp	140.40	3.10	0.00	143.50
Nathan Taylor	0.00	3.10	0.00	3.10
Tawn Seimer	263.56	7.70	3.00	268.26
Annual Leave Total				414.86

Sick Leave

Employee	Begin	Earned	Used	End Balance
Katerina Sharp	356.40	4.60	0.00	361.00
Nathan Taylor	0.00	4.66	0.00	4.66
Tawn Seimer	1,639.96	4.66	0.00	1,644.62
Sick Leave Total				2010.28

Comp Time

Employee	Begin	Earned	Used	End Balance
Katerina Sharp	42.27	0.00	0.75	41.52
Nathan Taylor	0.00	1.50	0.00	1.50
Tawn Seimer	5.57	1.50	5.00	2.07
Comp Time Total				45.09

Signature of Prepare: _____

Tawn Seimer

5/24/2021

Date

Signature of Reviewing Board Member: _____

Barbara Martindale

Date

Only approved timesheets are included in report calculation



Pickaway SWCD Leave Report

Pay Period # 12 5/23/2021 to 6/05/2021

Annual Leave

Employee	Begin	Earned	Used	End Balance
Frank Clarke	0.00	3.10	0.00	3.10
Katerina Sharp	143.50	3.10	0.00	146.60
Nathan Taylor	3.10	3.10	0.00	6.20
Tawn Seimer	268.26	7.70	0.00	275.96
Annual Leave Total 431.86				

Sick Leave

Employee	Begin	Earned	Used	End Balance
Frank Clarke	0.00	4.64	0.00	4.64
Katerina Sharp	361.00	4.60	0.00	365.60
Nathan Taylor	4.66	4.64	0.00	9.30
Tawn Seimer	1,644.62	4.63	0.00	1,649.25
Sick Leave Total 2028.79				

Comp Time

Employee	Begin	Earned	Used	End Balance
Frank Clarke	0.00	1.13	0.00	1.13
Katerina Sharp	41.52	0.00	6.50	35.02
Nathan Taylor	1.50	1.13	0.00	2.63
Tawn Seimer	2.07	0.75	0.00	2.82
Comp Time Total 41.60				

Signature of Preparer: Tawn Seimer

6/7/2021

Date

Signature of Reviewing Board Member: [Signature]

6/15/2021

Date

Only approved timesheets are included in report calculation