

**2022 - SUPERVISORS JOURNAL – PICKAWAY SWCD
REGULAR MEETING HELD JANUARY 18, 2022**

THE BOARD OF SUPERVISORS OF THE PICKAWAY SOIL AND WATER CONSERVATION DISTRICT MET IN REGULAR SESSION AT 9:00 A.M. ON THIS DATE AT THE PICKAWAY COUNTY SERVICE CENTER BUILDING, 110 ISLAND RD, CIRCLEVILLE, OH IN 2ND FLOOR CONFERENCE ROOM WITH THE FOLLOWING MEMBERS PRESENT (Y OR ABSENT):

Jonathon called the meeting to order at 9:03 am.

Matt Anderson – Yes, Bill Black – Yes, Brian Reid – Yes,

Dewey Mann – Absent, Jonathan Lohstroh - Yes.

THE FOLLOWING SWCD PERSONNEL WERE PRESENT AT VARIOUS TIMES (Y OR N):

Tawn Seimer – Yes, Katerina Sharp - Yes, Nathan Taylor - Yes.

Minutes Recorder: Tawn

THE FOLLOWING NRCS PERSONNEL WERE ALSO PRESENT (Y OR N):

Justin Armintrout, NRCS DC - Yes, Eli Ortiz – No

AREA 5 PROGRAM SPECIALIST, CODY HACKER PRESENT (YES OR NO): Yes

VISITORS OR GUESTS PRESENT: Chris Pancake, Scioto River Region 4 Watershed Manager

Brian Reid was elected to the board of supervisors on September 2, 2021, at the 77th Annual Meeting. Brian was sworn in on December 1, 2021 at the Area 5 Winter Meeting held at the Emmett Chapel UM Church 813 Tarlton Road, Circleville, Ohio 43113, by Judge P. Randall Kneze. His term will begin on January 1, 2022 and end on December 31, 2024.

(Copies of Supervisor Oath of Office – Attachment A)

Reorganization of the Board took place and the results are: Jonathan Lohstroh - Chair, Matt Anderson - Vice Chair, Bill Black – Treasurer, Dewey Mann – Secretary, and Brian Reid – Member, with the 2022 Committee Chair and Staff list ***(Attachment B)***.

Bill Black will perform as Fiscal Agent. Letter of 2022 - Certification of Fiscal Agent will be given to Auditor's Office to include authorizing signatures from Tawn Seimer, Katerina Sharp and Bill for purchase orders, vouchers and payroll reports.

Meeting resumed with Jonathan as Chairperson

PUBLIC/AGENCY COMMENTS- Chris Pancake, Scioto River Watershed Region 4 Manager, spoke about the position and what the watershed managers are trying to accomplish. The 7 Region Watershed Managers are managed by Ohio Department of Agriculture (ODA). They have been organized to develop a watershed plan for their area. House Bill 7 (HB7) was created to address and fund projects for the watersheds of the State of Ohio. Each manager is reaching out to federal, state and local agencies to collect data for the waters of the state. They will then work together to review and compare what types of BMP's will provide the best practices for the watershed. The watershed plans will be presented to ODA for approval. After approval, funds from HB7 will be used to help put the practices in place. This will eventually play a part in H2Ohio when it goes statewide. Chris gave us a survey to fill out about water quality issues in the county.

IN THE MATTER OF CERTIFICATION AGENT FOR AUDITOR & THE SAVINGS BANK:

Matt moved, seconded by Jonathan to approve Bill to be the Fiscal Agent. A letter will be sent to the Pickaway Co. Auditor and The Savings Bank. Motion passed.

Vote on Motion (Y, N or A): Matt Anderson– Yes Bill Black – Yes
 Brian Reid – Yes Jonathan Lohstroh - Yes

IN THE MATTER OF APPROVING CHANGES TO THE SAVINGS BANK SIGNATURE CARD:

Matt moved, seconded by Bill to agree to remove Barbara Martindale and Clyde Ohnewehr from The Savings Bank signature card and add Brian Reid. A letter will be sent to the bank with the needed changes. Each person will need to sign the new signature card when prepared. Motion passed.

Vote on Motion (Y, N or A): Matt Anderson– Yes Bill Black – Yes
 Brian Reid – Yes Jonathan Lohstroh - Yes

IN THE MATTER OF APPROVING MINUTES FROM THE REGULAR MEETING (S):

Matt moved, seconded by Bill to approve minutes for the Regular Meeting held December 7, 2021.

Vote on Motion (Y, N or A): Matt Anderson– Yes Bill Black – Yes
 Brian Reid – Yes Jonathan Lohstroh - Yes

IN THE MATTER OF APPROVING THE DISTRICT FUND BILLS/STATEMENT:

Bill moved, seconded by Matt to approve the District Fund Financial Statement (**Attachment C**).

Vote on Motion (Y, N or A): Matt Anderson– Yes Bill Black – Yes
 Brian Reid – Yes Jonathan Lohstroh - Yes

IN THE MATTER OF APPROVING THE SPECIAL FUND BILLS/STATEMENT:

Bill moved, seconded by Matt to approve the Special Fund Financial Statement (**Attachment D**).

Vote on Motion (Y, N or A): Matt Anderson– Yes Bill Black – Yes
 Brian Reid – Yes Jonathan Lohstroh - Yes

IN THE MATTER OF APPROVING THE 2021 FINANCIAL REPORT FOR THE DISTRICT FUND AND SPECIAL FUND:

It was moved by Bill, seconded by Matt to approve the 2021 Financial Report for the District Fund and Special Fund (**Attachment E**).

Vote on Motion (Y, N or A): Matt Anderson– Yes Bill Black – Yes
 Brian Reid – Yes Jonathan Lohstroh - Yes

IN THE MATTER OF REVIEWING THE DISTRICT TECH & NON-TECH ACTIVITIES REPORT:

The board reviewed the District staff tech and non-tech activity reports.

IN THE MATTER OF REVIEWING THE NRCS UPDATES:

Justin gave a NRCS update. Last Friday was the deadline for the EQIP and CSP sign up. On January 1st, his supervisor Deba Mohler retired. Denise Shafer from Delaware is filling in for her until a replacement is made. Eli Ortiz-Barbosa is filling in for Franklin and Delaware counties. As of now Deba's position has not been posted.

FYI – Received an email from April Dengler, County Administrator that the County Commissioners have approved \$48,000 budget for office renovation.

FYI – The 2021 Fuel & Maintenance Vehicle Expense report was given to the Board for review.

IN THE MATTER OF APPROVING THE 2021 CASH BASIS REPORT:

Tawn emailed the 2021 Cash Basis financial and notes report and worksheets to board for review January 12, 2022.

Bill moved, seconded by Matt to approve the 2021 Cash Basis financial and notes report. Motion passed. Tawn will upload the 2021 Cash Basis report before the February 15th board meeting.

Vote on Motion (Y, N or A): Matt Anderson– Yes Bill Black – Yes
 Brian Reid – Yes Jonathan Lohstroh - Yes

IN THE MATTER OF THE 2022 – 2026 STRATEGIC PLAN APPROVAL:

Matt moved, seconded by Bill to approve the 2022 – 2026 Strategic Plan. Motion passed. The plan had been sent by Katerina to the board for review before the January board meeting.

Vote on Motion (Y, N or A): Matt Anderson– Yes Bill Black – Yes
 Brian Reid – Yes Jonathan Lohstroh - Yes

IN THE MATTER OF APPROVING THE REVISION TO THE DISTRICT MISSION STATEMENT:

Bill moved, seconded by Matt to approve the revision to the District mission statement. The mission statement has been revised to: To encourage and assist the people of Pickaway County through technical assistance and education outreach in applying conservation practices. Motion passed.

Vote on Motion (Y, N or A): Matt Anderson– Yes Bill Black – Yes
 Brian Reid – Yes Jonathan Lohstroh - Yes

IN THE MATTER OF THEN & NOWS FOR APPROVAL FOR PAYMENT:

Matt moved, seconded by Brian to approve the Then & Now's for payments of bills for Frontier - \$133.87, Verizon Wireless - \$98.13, U.S. Bank Equipment Finance (Copier rent) \$ 218.93, and Visa (fuel card) - \$99.02. Motion passed.

Vote on Motion (Y, N or A): Matt Anderson– Yes Bill Black – Yes
 Brian Reid – Yes Jonathan Lohstroh - Yes

IN THE MATTER OF 2022 4-H SPONSORSHIP OF FORESTRY CAMP & 6 NATURAL RESOURCES PROJECTS:

Matt moved, seconded by Brian to approve the sponsorship of the 2022 4-H Forestry Camp (\$250.00) and 6 Natural Resources projects (\$120.00) for a total of \$370.00. Motion passed.

Vote on Motion (Y, N or A): Matt Anderson— Yes Bill Black — Yes
 Brian Reid — Yes Jonathan Lohstroh - Yes

IN THE MATTER OF THE EMPLOYEE CARRY OVER ANNUAL LEAVE FOR TAWN:

Bill moved, seconded by Matt to approve Carry Over Annual Leave for Tawn in the amount of 237.96 hours of accumulated unused vacation to the next service year. Tawn's work anniversary was January 18th. Motion passed.

Vote on Motion (Y, N or A): Matt Anderson— Yes Bill Black — Yes
 Brian Reid — Yes Jonathan Lohstroh - Yes

IN THE MATTER FOR LEAVE REQUEST FOR TAWN:

Matt moved, seconded by Bill for Tawn to take vacation leave February 11 through February 28, 2022 for 88 vacation hours. Motion passed.

Vote on Motion (Y, N or A): Matt Anderson— Yes Bill Black — Yes
 Brian Reid — Yes Jonathan Lohstroh - Yes

IN THE MATTER OF EMPLOYEE LEAVE REPORTS:

Bill moved, Matt seconded to approve the Employee Leave Reports as of pay period end dates 12/04/2021, 12/18/2021 & 1/01/2022 as follows: **(Attachment F, G & H)**. Motion passed.

Vote on Motion (Y, N or A): Matt Anderson— Yes Bill Black — Yes
 Brian Reid — Yes Jonathan Lohstroh — Yes

IN THE MATTER FOR NOMINATION OF SUNSHINE LAW/PUBLIC RECORDS MANAGER:

Matt moved, seconded by Bill to appoint Tawn Seimer as the Sunshine Law/Public Records Manager for 2022 through 2024. Tawn has attended a virtual Sunshine Law training on December 15, 2021. Proof of attendance is stored in the Public Records Request Policy and Procedures notebook. Motion passed.

Vote on Motion (Y, N or A): Matt Anderson— Yes Bill Black — Yes
 Brian Reid — Yes Jonathan Lohstroh - Yes

FYI- The Board and Staff will sign the 2022 Annual Plan of Work after this meeting.

FYI – 2022 Employee Contingency Report

FYI – State Match Report – Received funds 1/12/2022

FYI – Calendar of Events

FYI – ODA Updates for Area 5 SWCD Board Meetings – January 2022 Report

FYI – 2022 SWCD Reminders and Resources

****Reminder that the new supervisor’s training will take place at the Ross County Service Center in Chillicothe at 475 Western Ave. on Monday, February 7th beginning at 6:00 – 7:30 p.m. Contact Bill with any questions or directions.**

THE MATTER OF ADJOURNING THE PICKAWAY SWCD BOARD MEETING:

It was moved by Bill, seconded by Matt to adjourn the January 18, 2022 Pickaway Soil & Water Conservation District meeting of the Board at 10:02 am. Motion passed.

Vote on Motion (Y, N or A): Matt Anderson– Yes Bill Black – Yes
 Brian Reid – Yes Jonathan Lohstroh - Yes

The next regular board meeting is scheduled for **Tuesday, February 15, 2022 at 9:00 – 11:00 am**, in the Conference Room, located at Pickaway County Service Center, 110 Island Road, Circleville, OH 43113.

Jonathan Lohstroh– Chairperson Date

Dewey Mann – Secretary Date

Minutes Recorder Date

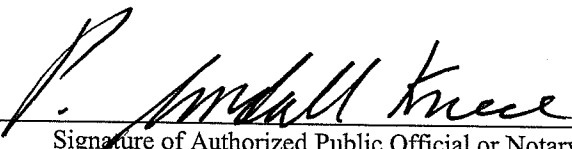
OHIO SOIL AND WATER CONSERVATION COMMISSION

SUPERVISOR OATH OF OFFICE

"I, Brian Reid, do solemnly swear (or affirm)
that I will, to the best of my ability, faithfully discharge the duties of Supervisor of the
Pickaway Soil and Water Conservation District to which I have been elected
(or appointed), and preserve, protect, and defend the Constitution of Ohio and of the United
States of America, so help me God."

Signed: 
Signature of Board Member Elected (or Appointed)

Subscribed and sworn (or affirmed) to before me this 1st day of December, 20 21

Signed:  Title: JUDGE
Signature of Authorized Public Official or Notary Elected Office held
(per the ORC 3.24)

Notary Acknowledgment below only required if Oath is conducted by Public Notary

Notary Public of Ohio (Printed Name)

Commission Expiration

SEAL

2022 Reorganization & Committee Members

| Board Position | Supervisor |
|--------------------------------------|---------------------------------|
| <i>Chair</i> | <i>Jonathan Lohstroh</i> |
| <i>Vice Chair</i> | <i>Matt Anderson</i> |
| <i>Secretary</i> | <i>Dewey Mann</i> |
| <i>Treasurer/Fiscal Agent</i> | <i>Bill Black</i> |
| <i>Member</i> | <i>Brian Reid</i> |

Committees

| | | |
|---|--------------|-------------|
| District Administration- Budget, Audit & Records Retention | Chair | Bill |
| | Staff | Tawn |

| | | |
|--------------------------|--------------|---------------|
| Technical Program | Chair | Matt |
| | Staff | Nathan |

| | | |
|---------------------------------------|--------------------------------------|---|
| 77th Annual Meeting | All Staff & Board | Katerina over Election process |
|---------------------------------------|--------------------------------------|---|

| | | |
|-----------------------------|--|--------------|
| Election Nominations | Chair Need 2 other people | Brian |
|-----------------------------|--|--------------|

| | | |
|--------------------------|--------------|-----------------|
| Education Program | Chair | Dewey |
| | Staff | Katerina |

| | | |
|--------------------------|--------------|---------------|
| Equipment Program | Chair | Matt |
| | Staff | Nathan |

| | | |
|--------------------------------------|---------------|----------------------------|
| Long Range Plan Committee | Chairs | Jonathan |
| | Staff | Tawn & Katerina |

PICKAWAY SOIL AND WATER CONSERVATION DISTRICT
DISTRICT FUND FINANCIAL STATEMENT
 December 1 through December 31, 2021

Attachment C

| | | | | |
|------------|---|--------------|--------------|---------------------|
| | Beginning Balances | | | |
| | Money Market Checking Account | | | |
| | Unencumbered Funds | \$98,499.25 | | |
| | Engineering Deposit Encumbered | 294.00 | | |
| | Engineering Fee Encumbered (last project installed 10/2019) | - | | |
| | Technical (Contribution Agreement/NRCS) | 5,823.00 | | |
| | Affiliate/Scholarship Fund | 11,813.89 | | |
| | Education Programs Encumbered | 1,691.69 | | |
| | EE Camps | 2,684.36 | | |
| | Ag Book Grant for Pickaway Co. 1st Graders | - | | |
| | Composting Workshop | 20.00 | | |
| | Total MMA Checking Account | | \$120,826.19 | |
| | Regular Checking Account | | 64,025.64 | |
| | Petty Cash | | 143.22 | |
| | Change Fund | | 100.00 | |
| | Total District Accounts | | | \$185,095.05 |
| Ref | | | | |
| 476 | Grady - Drill rental | \$ 100.00 | | |
| 478 | ODA-DSWC - Reimbursement of 7 TDP classes | \$ 310.00 | | |
| 479 | Area 5 Envirothon - reimbursement of Weebly web site | \$ 53.90 | | |
| | | | | |
| *** | Sales Tax Received | \$ 7.25 | | |
| 480 | Regular Checking Interest | \$ 2.72 | | |
| | Total Receipts - Regular Checking Income | | \$473.87 | |
| 477 | Pickaway Co. Auditor - Reimbursement of 2008 Truck sale | \$ 10,600.00 | | |
| 475 | MMA Checking Interest | \$ 5.41 | | |
| | Total Receipts - MMA Account | | \$10,605.41 | |
| | | \$ - | | |
| | Total Receipts - Petty Cash | | \$0.00 | |
| | Total Receipts - Regular & MMA & Petty Cash Accounts | | | \$11,079.28 |
| Ref | Expenses | | | |
| C2270 | OFSWCD - Area 5 Winter Meeting 8 attendees | \$ 128.00 | | |
| C2271 | OFSWCD - NCF Envirothon donation | \$ 500.00 | | |
| | Total Expenses Regular Checking | | \$628.00 | |
| C1097 | DLT Solutions LLC - AutoCAD 2 seats subscription renewal 3 yr | \$ 6,536.26 | | |
| | Total Expenses MMA Checking | | \$6,536.26 | |
| | Petty Cash | | | |
| 140 | Kroger - cucumbers for composting program | \$ 1.77 | | |
| | | \$ - | | |
| | Total Expenses for Petty Cash | | \$1.77 | |
| | Total Expenses | | | \$7,166.03 |
| | Ending Balances | | | |
| | Money Market Checking Account | | | |
| | Unencumbered Funds | \$103,068.40 | | |
| | Engineering Deposit Encumbered | 294.00 | | |
| | Engineering Fee Encumbered (last project installed 10/2019) | - | | |
| | Technical (Contribution Agreement/NRCS) | 5,823.00 | | |
| | Affiliate/Scholarship Fund (-500.00 for NCF Envirothon) | 11,313.89 | | |
| | Education Programs Encumbered | 1,691.69 | | |
| | EE Camps | 2,684.36 | | |
| | Ag Book Grant for Pickaway Co. 1st Graders | - | | |
| | Composting Workshop | 20.00 | | |
| | Total MMA Checking Account(+10,600.00/08 Truck)(-6,536.26/CAD) | | \$124,895.34 | |
| | Regular Checking Account | | 63,871.51 | |
| | Petty Cash | | 141.45 | |
| | Change Fund | | 100.00 | |
| | Total District Accounts | | | \$189,008.30 |

Prepared by: Tawn Seim 1/6/2022

Checked by: Katerina Sharp 1-7-22

[Signature]
 Board Chair

1/18/2022
 Date

PICKAWAY SOIL AND WATER CONSERVATION DISTRICT
SPECIAL FUND FINANCIAL STATEMENT
November 1 through November 30, 2021

Attachment D

| | | |
|---|-------------|---------------------|
| Beginning Special Fund Balance | | \$625,997.46 |
| REVENUE | | |
| | \$ - | |
| Total Special Fund Revenue | | \$0.00 |
| EXPENSES | | |
| SALARIES (2 pay periods 24, 25 & 26) | \$18,430.25 | |
| PERS | 2,543.29 | |
| MEDICARE | 257.20 | |
| INSURANCE | 3,559.44 | |
| Workers Comp BWC State Insurance Fund | 1,074.22 | |
| | | |
| SUPPLIES | | |
| Circleville Postmaster - postage for mailing the January newsletters | 500.00 | |
| | | |
| CONTRACT - SERVICES | | |
| Xerox Copier Lease | 220.47 | |
| Verizon Wireless | 98.13 | |
| Frontier - Phone, DSL | 133.87 | |
| | | |
| TRAVEL & EXPENSE | | |
| Visa - Gas Card | 132.83 | |
| | | |
| ADVERTISING & PRINTING | | |
| APG Media of Ohio, LLC - Legal notice for 2022 Board Meeting dates | 55.81 | |
| | | |
| SERVICES/FEES | | |
| Circleville Herald - 1 year subscription | 171.95 | |
| OFSWCD - Area 5 2022 Dues | 200.00 | |
| OFSWCD - 2022 Service Fees | 2,409.00 | |
| | | |
| EDUCATION/SCHOLARSHIP | | |
| Visa - Education supplies for different programs, soil test tabs, stream table supplies | 220.67 | |
| | | |
| EQUIPMENT | | |
| JS Custom Graphics & Computers - McAfee antivirus protection installed on 5 laptops | 230.80 | |
| | | |
| OTHER EXPENSES | | |
| Pickaway Auditor - Reimbursement of the sale of 2008 Ford truck in check form to deposit into District Fund account | 10,600.00 | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Special Fund Expenses | | \$40,837.93 |
| Ending Special Fund Balance | | \$585,159.53 |

Prepared by:

Tawn Seimen 1/3/2022
Date

Checked by:

Katerina Sharp 1-4-22
Date

Chair

[Signature]
Date

Date

1/18/2022

2021 FINANCIAL REPORT (not audited)

DISTRICT FUND

| | | |
|--|---|---------------------|
| Balance January 1, 2021 | | \$211,763.39 |
| Receipts | | |
| Sale of Products | Flags-Trees-Fish-R. Barrels/Kits- Plug sales -Plotter Copies- Dvd | 19,458.35 |
| Equipment Rentals | Great Plains Drill rental and reimbursement on repairs | 2,451.63 |
| Affiliate/Scholarships | Memberships | 5,548.00 |
| Education Programs & Sponsorships | EE Camp Regs/programs/fair booth/reimburse of TDP/workshop | 1,979.08 |
| Contribution Agreement & Donation | Contribution Agreement from NRCS & donation for painting barrels | 6,073.85 |
| Interest Earned - Regular | | 32.92 |
| Interest Earned - MMA | | 66.62 |
| Misc. | Sales tax – 7.62 & reimbursement from Auditor 2008 Ford truck | 10,607.62 |
| Total District Fund Receipts | | 46,218.07 |
| Sales Tax Payable | 33.87 | 33.87 |
| Sub Total | | 258,015.33 |
| Expenses | | |
| Products Purchased for Resale | Flags-Trees-Fish- Plug sale-Rain barrels & kits | 17,653.35 |
| Grant Expenses/1 st Grade Books | Purchase of 820 1 st Grader books | 2,393.11 |
| Affiliate Memberships/Education | Balance due on 820 1 st Grader books | 2,622.03 |
| Equipment Repair & Parts | Van detail- 08 Truck wash-Drill repairs | 593.60 |
| Education - Information – Training | Annual Mtg-Trainings-Education supplies & events- scholarships – awards – EE Camp Expenses | 8,660.20 |
| Advertising & Printing | Hats-shirts-drill logos-note pads-pens | 1327.53 |
| Office Supplies/Employee Exp. | Postage-shop vac-DLT/AutoCAD subscription-items for vehicles-vendor's license (Employee Exp – background checks \$122.00) | 7221.67 |
| Equipment Purchased | Great Plains Drill-fridge-microwave | 28535.54 |
| Total District Fund Expense | | 69,007.03 |
| Balance December 31, 2021 | | \$189,008.30 |

SPECIAL FUND

| | | |
|------------------------------------|---|---------------------|
| Balance January 1, 2021 | | \$450,380.36 |
| Receipts | | |
| County Appropriation | | 190,000.00 |
| State Match | | 177,299.00 |
| Other Receipts | From sale of 2008 Ford Truck through GovDeals. | 10,600.00 |
| Total Special Fund Receipts | | 377,899.00 |
| Sub Total | | 828,279.36 |
| Expenses | | |
| Salaries | | 151,809.79 |
| PERS | | 20,446.83 |
| Medicare | | 2,093.52 |
| Insurance | | 27,559.55 |
| Worker's Comp | | 1,236.68 |
| Supplies | Office supplies – postage | 2,882.85 |
| Contract – Services | Phones –Copier rental –water filter lease -Audit pmt. | 10,335.62 |
| Travel & Expenses | Fuel & mileage reimbursements | 978.28 |
| Advertising & Printing | 2 Newsletters-legal notices-banner-drill logo-booklet ad | 4,637.86 |
| Rentals | | 0 |
| Service & Fees | Bulk mail permit–annual dues–subscriptions–drug test | 4,896.25 |
| Scholarship – Education | Trainings – awards – education supplies | 408.47 |
| Equipment | Vehicle maintenance-computer maintenance/anti-virus renewals-chairs | 5,234.13 |
| Other Expenses | Reimbursement to District for sale of 2008 Ford Truck | 10,600.00 |
| Total Special Fund Expense | | 243,119.83 |
| Balance December 31, 2021 | | \$585,159.53 |

Prepared by: Tammy Seimer 1/7/2022 Checked by: Katerina Sharp 1-7-22
Chair: [Signature] Date 1/18/2022



Pickaway SWCD Leave Report

Pay Period #25 (11/21/2021 - 12/4/2021)

Annual Leave

| Employee | Begin | Earned | Used | End Balance |
|---------------------------|--------|--------|------|---------------|
| Katerina Sharp | 165.80 | 4.60 | 7.50 | 162.90 |
| Nathan Taylor | 43.40 | 3.10 | 0.00 | 46.50 |
| Tawn Seimer | 254.86 | 7.70 | 0.00 | 262.56 |
| Annual Leave Total | | | | 471.96 |

Sick Leave

| Employee | Begin | Earned | Used | End Balance |
|-------------------------|----------|--------|------|----------------|
| Katerina Sharp | 420.67 | 4.74 | 0.00 | 425.41 |
| Nathan Taylor | 67.05 | 4.92 | 0.00 | 71.96 |
| Tawn Seimer | 1,688.74 | 4.74 | 0.00 | 1,693.48 |
| Sick Leave Total | | | | 2190.85 |

Comp Time

| Employee | Begin | Earned | Used | End Balance |
|---------------------------------|-------|--------|------|--------------|
| Katerina Sharp -5 hour comp pay | 38.53 | 3.75 | 0.00 | 37.28 |
| Nathan Taylor | 37.00 | 8.25 | 8.00 | 37.25 |
| Tawn Seimer | 3.07 | 3.75 | 0.00 | 6.82 |
| Comp Time Total | | | | 81.35 |

Signature of Preparer:

Katerina Sharp 12-6-21
Date

Signature of Reviewing Board Member:

MA 1/10/22
Date

Only approved timesheets are included in report calculation



Pickaway SWCD Leave Report

Pay Period #26 (12/5/2021 - 12/18/2021)

Annual Leave

| Employee | Begin | Earned | Used | End Balance |
|--------------------|--------|--------|------|-------------|
| Katerina Sharp | 162.90 | 4.60 | 1.50 | 166.00 |
| Nathan Taylor | 46.50 | 3.10 | 0.00 | 49.60 |
| Tawn Seimer | 262.56 | 7.70 | 0.00 | 270.26 |
| Annual Leave Total | | | | 485.86 |

Sick Leave

| Employee | Begin | Earned | Used | End Balance |
|------------------|----------|--------|------|-------------|
| Katerina Sharp | 425.41 | 4.60 | 1.75 | 428.26 |
| Nathan Taylor | 71.96 | 4.66 | 0.00 | 76.62 |
| Tawn Seimer | 1,693.48 | 4.50 | 1.00 | 1,696.98 |
| Sick Leave Total | | | | 2201.86 |

Comp Time

| Employee | Begin | Earned | Used | End Balance |
|---------------------------------|-------|--------|------|-------------|
| Katerina Sharp -5 hour comp pay | 37.28 | (5.00) | 0.00 | 32.28 |
| Nathan Taylor | 37.25 | 1.50 | 0.00 | 38.75 |
| Tawn Seimer | 6.82 | 0.00 | 0.00 | 6.82 |
| Comp Time Total | | | | 77.85 |

Signature of Preparer:

Katerina Sharp 12-20-21
Date

Signature of Reviewing Board Member:

Matt 1/18/2022
Date

Only approved timesheets are included in report calculation



Pickaway SWCD Leave Report

Pay Period #1 (12/19/2021 - 1/1/2022)

Annual Leave

| Employee | Begin | Earned | Used | End Balance |
|--------------------|--------|--------|-------|-------------|
| Katerina Sharp | 166.00 | 4.60 | 1.25 | 169.35 |
| Nathan Taylor | 49.60 | 3.10 | 0.00 | 52.70 |
| Tawn Seimer | 270.26 | 7.70 | 40.00 | 237.96 |
| Annual Leave Total | | | | 460.01 |

Sick Leave

| Employee | Begin | Earned | Used | End Balance |
|------------------|----------|--------|-------|-------------|
| Katerina Sharp | 428.26 | 4.60 | 28.50 | 404.36 |
| Nathan Taylor | 76.62 | 4.60 | 0.00 | 81.22 |
| Tawn Seimer | 1,696.98 | 4.60 | 0.00 | 1,701.58 |
| Sick Leave Total | | | | 2,187.16 |

Comp Time

| Employee | Begin | Earned | Used | End Balance |
|---------------------------------|-------|--------|------|-------------|
| Katerina Sharp -5 hour Comp Pay | 32.28 | (5.00) | 0.00 | 27.28 |
| Nathan Taylor | 38.75 | 0.00 | 0.00 | 38.75 |
| Tawn Seimer | 6.82 | 0.00 | 0.00 | 6.82 |
| Comp Time Total | | | | 72.85 |

Signature of Perparer: Tawn Seimer 1/3/2022
Date

Signature of Reviewing Board Member: Brian Rep 1-18-2022
Date

Only approved timesheets are included in report calculation