

**2023 - SUPERVISORS JOURNAL – PICKAWAY SWCD
REGULAR MEETING HELD FEBRUARY 14, 2023**

THE BOARD OF SUPERVISORS OF THE PICKAWAY SOIL AND WATER CONSERVATION DISTRICT MET IN REGULAR SESSION AT 8:00 A.M. ON THIS DATE AT THE PICKAWAY COUNTY SERVICE CENTER BUILDING, 110 ISLAND RD, CIRCLEVILLE, OH IN 2ND FLOOR CONFERENCE ROOM WITH THE FOLLOWING MEMBERS PRESENT (Y OR ABSENT):

Dewey called the meeting to order at 8:02 am.

Matt Anderson – Yes, Bill Black – Yes, Brian Reid – Yes, Dewey Mann – Yes, Jonathan Lohstroh - No

THE FOLLOWING SWCD PERSONNEL WERE PRESENT AT VARIOUS TIMES (Y OR N):

Tawn Seimer – No, Katerina Sharp – Yes, Nathan Taylor – Yes, Brad Hughes – Yes

Minutes Recorder: Katerina

THE FOLLOWING NRCS PERSONNEL WERE ALSO PRESENT (Y OR N):

Justin Armintrout, NRCS DC – Yes, Eli Ortiz – No, Matt Mauzy – No

AREA 5 PROGRAM SPECIALIST, CODY HACKER PRESENT (YES OR NO): Yes

VISITORS OR GUESTS PRESENT: None

PUBLIC/AGENCY COMMENTS: None

IN THE MATTER OF APPROVING MINUTES FROM THE REGULAR BOARD MEETING:

Matt moved, seconded by Bill to approve minutes for the Regular Board Meeting held January 17, 2023. Motion passed.

Vote on Motion (Y, N or A): Matt Anderson – Yes Bill Black – Yes Brian Reid – Yes
 Dewey Mann – Yes

IN THE MATTER OF APPROVING THE DISTRICT FUND BILLS/STATEMENT:

Bill moved, seconded by Matt to approve the January 2023 District Fund Financial Statement (**Attachment A**). Motion passed.

Vote on Motion (Y, N or A): Matt Anderson – Yes Bill Black – Yes Brian Reid – Yes
 Dewey Mann – Yes

IN THE MATTER OF APPROVING THE SPECIAL FUND BILLS/STATEMENT:

Bill moved, seconded by Matt to approve the January 2023 Special Fund Financial Statement (**Attachment B**). Motion passed.

Vote on Motion (Y, N or A): Matt Anderson – Yes Bill Black – Yes Brian Reid – Yes
 Dewey Mann – Yes

IN THE MATTER OF REVIEWING DISTRICT STAFF ACTIVITY REPORTS:

The board reviewed the District staff activity reports.

**PICKAWAY SOIL AND WATER CONSERVATION DISTRICT
DISTRICT FUND FINANCIAL STATEMENT
January 1 through January 31, 2023**

Attachment A

Beginning Balances			
	Money Market Checking Account		
	Unencumbered Funds	\$105,470.79	
	Engineering Deposit Encumbered	294.00	
	Engineering Fee Encumbered	-	
	Technical (Contribution Agreement/NRCS & Fees collected)	3,642.74	
	Affiliate/Scholarship Fund (-1500.00 2nd pmts on 3 scholarships)	7,443.07	
	Education Programs Encumbered	1,323.86	
	EE Camps	2,786.78	
	Total MMA Checking Account		\$120,961.24
	Regular Checking Account		64,576.51
	Petty Cash		137.54
	Change Fund		100.00
	Total District Accounts		\$185,775.29
Ref			
several	Affiliate memberships	\$ 890.00	
several	Tree sales	\$ 3,229.00	
several	Fish Sales	\$ 861.00	
3211	T. Davis - Plug Sale	\$ 276.00	
3202	M. Harber - Rain barrel & kit	\$ 35.00	
3240	S. Frankenfield - Donation	\$ 5.00	
***	Sales Tax Received for the Month	\$ 299.12	
6796	Regular Checking Interest	\$ 52.56	
	Total Receipts - Regular Checking Income		\$5,646.68
6797	MMA Checking Interest	\$ 93.65	
	Total Receipts - MMA Account		\$93.65
	Total Receipts - Petty Cash		\$0.00
	Total Receipts - Regular & MMA & Petty Cash Accounts		\$5,740.33
Ref	Expenses		
C2313	Pickaway Co. Farm Bureau - 1/2 of Annual Mtg. venue rental	\$ 150.00	
C2314	Visa - 40 Rain Barrel Kits for workshop	\$ 928.20	
C2314	Visa - 10 plastic tubs for education programs	\$ 12.50	
C2315	Stinemane Ribbon Co. - ribbons for poster contest	\$ 560.88	
C2316	Pickaway Co 4-H Committee - 6 Nat Res classes & Forestry	\$ 420.00	
bank	Deposit slips ordered - 400 duplicates	\$ 100.06	
	Total Expenses Regular Checking		\$2,171.64
C1099	Pickaway Co. Community Foundation - Inspiration Station	\$ 10,000.00	
Cert	Buckeye Trailer World - certified ck - 2023 Impact Trailer	\$ 7,271.02	
Cert	Certified check from bank	\$ 5.00	
C1100	Ag Pro Companies - 2023 John Deere Gator 4 seater	\$ 19,865.69	
	Total Expenses MMA Checking		\$37,141.71
	Petty Cash		
		\$ -	
	Total Expenses for Petty Cash		\$0.00
	Total Expenses		\$39,313.35
Ending Balances			
	Money Market Checking Account		
	Unencumbered Funds	\$67,532.73	
	Engineering Deposit Encumbered	294.00	
	Engineering Fee Encumbered	-	
	Technical (Contribution Agreement/NRCS & Fees collected)	3,642.74	
	Affiliate/Scholarship Fund (+ 890.00 for affiliate memberships)	8,333.07	
	Education Programs Encumbered	1,323.86	
	EE Camps	2,786.78	
	Total MMA Checking Account		\$83,913.18
	Regular Checking Account		68,051.55
	Petty Cash		137.54
	Change Fund		100.00
	Total District Accounts		\$152,202.27

Prepared by: Tawn Deemer 2/2/2023 Date: 2/2/2023 Checked by: Katein Slye 2-3-23 Date: 2/3/2023
Dewey Mann Board Chair Date: 2/14/23



Pickaway SWCD Leave Report

Pay Period # 2

(1/1/2023 - 1/14/2023)

Annual Leave

Employee	Begin	Earned	Used	End Balance
Brad Hughes	46.50	6.20	0.00	52.70
Katerina Sharp	174.20	4.60	0.00	178.80
Nathan Taylor	91.70	3.10	0.00	94.80
Tawn Seimer	168.66	7.70	0.00	176.36
Annual Leave Total				502.66

Sick Leave

Employee	Begin	Earned	Used	End Balance
Brad Hughes	95.51	4.67	10.50	89.68
Katerina Sharp	493.47	4.66	0.00	498.13
Nathan Taylor	120.13	4.66	0.00	124.79
Tawn Seimer	1,709.47	4.60	1.25	1,712.82
Sick Leave Total				2,425.42

Comp Time

Employee	Begin	Earned	Used	End Balance
Brad Hughes	5.38	1.88	0.00	7.26
Katerina Sharp (- 5 hr. comp pay out)	74.55	(3.50)	1.25	69.80
Nathan Taylor	28.23	1.50	0.00	29.73
Tawn Seimer	12.20	0.00	0.00	12.20
Comp Time Total				118.99

Signature of Preparer: Tawn SeimerDate 1/17/2023Signature of Reviewing Board Member: Brian PetersDate 2/14/23*Only approved timesheets are included in report calculation*



Pickaway SWCD Leave Report

Pay Period #3 (1/15/2023 - 1/28/2023)

Annual Leave

Employee	Begin	Earned	Used	End Balance
Brad Hughes	52.70	6.20	0.00	58.90
Katerina Sharp	178.80	4.60	0.00	183.40
Nathan Taylor	94.80	3.10	2.00	95.90
Tawn Seimer	176.36	7.70	0.00	184.06
Annual Leave Total 522.26				

Sick Leave

Employee	Begin	Earned	Used	End Balance
Brad Hughes	89.68	4.60	8.00	86.28
Katerina Sharp	498.12	4.66	0.00	502.78
Nathan Taylor	124.79	4.63	0.00	129.42
Tawn Seimer	1,712.82	4.66	0.00	1,717.48
Sick Leave Total 2,435.96				

Comp Time

Employee	Begin	Earned	Used	End Balance
Brad Hughes	7.25	0.00	0.00	7.25
Katerina Sharp (-5 hr. comp pay out)	69.80	(3.50)	0.00	66.30
Nathan Taylor	29.73	0.75	0.00	30.48
Tawn Seimer	12.20	1.50	0.00	13.70
Comp Time Total 117.73				

Signature of Preparer: _____

Tawn Seimer

1/30/2023

Date

Signature of Reviewing Board Member: _____

Bria Red

2/14/23

Date

Only approved timesheets are included in report calculation