2022 - SUPERVISORS JOURNAL – PICKAWAY SWCD REGULAR MEETING HELD FEBRUARY 15, 2022

The Board of Supervisors of the Pickaway Soil and Water Conservation District met in regular session at 9:00 a.m. on this date at the Pickaway County Service Center Building, 110 Island Road, Circleville, OH in the 2nd floor conference room.

Jonathon called the meeting to order at 9:00 am.

THE FOLLOWING BOARD MEMBERS WERE PRESENT:

Matt Anderson – Yes, Bill Black – Yes, Brian Reid – Yes, Dewey Mann – Absent, Jonathan Lohstroh – Yes

THE FOLLOWING SWCD PERSONNEL WERE PRESENT:

Tawn Seimer – Absent, Katerina Sharp – Yes, Nathan Taylor – Yes

Minutes Recorder: Katerina

THE FOLLOWING NRCS PERSONNEL WERE PRESENT:

Justin Armintrout, NRCS DC - Yes, Eli Ortiz - No

AREA 5 PROGRAM SPECIALIST CODY HACKER PRESENT (YES OR NO): Yes

VISITORS OR GUESTS PRESENT: None

IN THE MATTER OF APPROVING MINUTES FROM THE PREVIOUS MEETING:

Matt moved, seconded by Bill to approve the minutes from the previous Regular Board Meeting held January 18, 2022.

Vote on Motion (Y, N or A): Matt Anderson – Yes Bill Black – Yes

Brian Reid – Yes Jonathan Lohstroh – Yes

IN THE MATTER OF APPROVING THE DISTIRCT FUND BILLS/STATEMENT:

Bill moved, seconded by Matt to approve the District Fund Financial Statement (Attachment A).

Vote on Motion (Y, N or A): Matt Anderson – Yes Bill Black – Yes

Brian Reid – Yes Jonathan Lohstroh – Yes

IN THE MATTER OF APPROVING THE SPECIAL FUND BILLS/STATEMENT:

Bill moved, seconded by Matt to approve the Special Fund Financial Statement (Attachment B).

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Vote on Motion (Y, N or A): Matt Anderson – Yes Bill Black – Yes

Brian Reid - Yes Jonathan Lohstroh - Yes

IN THE MATTER OF REVIEWING THE DISTRICT STAFF ACTIVITY REPORTS:

The board reviewed the District staff activity reports.

IN THE MATTER OF REVIEWING THE NRCS UPDATES:

Justin gave a NRCS update. The eligibility deadline for CSP and EQIP is today. All of the applications have been approved and now need to be ranked by the end of April. Justin and Nate are starting to look at the 2023 waterways. Nobody has been hired to replace supervisor Deba Mohler yet. NRCS has hired John Wilson as the new State Conservationist. Caleb with Pheasants Forever will be leaving March 9, and a new person will be hired to fill that position covering Pickaway, Ross and Fayette Counties after that.

FYI – The Hinkle Report has been uploaded to the Auditor of State website (due March 1) and a copy has been given to the Auditor's Office for review.

FYI – The board discussed and completed the Scioto River Watershed survey, which will be turned in to Chris Pancake, Region 4 Watershed Manager.

FYI – The OFSWCD Annual Partnership Meeting will take place February 28th and March 1st. Katerina will register board and staff who are attending by the end of this week.

IN THE MATTER OF ASKING DALE ARNOLD TO ATTEND A BOARD MEETING:

Katerina will contact Dale Arnold from the Ohio Power Siting Board and ask if he can present about the solar farms at the next board meeting.

IN THE MATTER OF BOARD SPONSORSHIP/ATTENDANCE FOR PHEASANTS FOREVER BANQUET:

The board decided not to do this.

IN THE MATTER OF SENDING TWO SUPERVISORS TO LEGISLATIVE BREAKFAST AT PARTNERSHIP MEETING:

Bill and another supervisor will attend the Legislative Breakfast at the Annual Partnership Meeting on Tuesday, March 1st at 7:30 a.m.

IN THE MATTER OF THEN & NOWS FOR APPROVAL FOR PAYMENT:

Bill moved, seconded by Matt to approve the Then & Now's for payment of bills for Verizon Wireless \$97.55, and U.S. Bank Equipment Finance (Copier rent) \$218.93. Motion passed.

Vote on Motion (Y, N or A): Matt Anderson – Yes Bill Black – Yes

Brian Reid - Yes Jonathan Lohstroh - Yes

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IN THE MATTER OF REVIEWING 2021 ANNUAL MEETING AND DISCUSSING THOUGHTS FOR 2022 ANNUAL MEETING:

The board reviewed the final report from the 2021 Annual Meeting and discussed what they'd like to see for the 2022 Annual Meeting. Katerina will share this with the SWCD/Farm Bureau committee when they next meet.

IN THE MATTER OF EMPLOYEE LEAVE REPORTS:

Matt moved, seconded by Bill to approve the Employee Leave Reports as of pay period end dates 1/16/2022 & 1/30/2022 as follows: (Attachment C & D). Motion passed.

Vote on Motion (Y, N or A): Matt Anderson – Yes Bill Black – Yes

Brian Reid – Yes Jonathan Lohstroh – Yes

IN THE MATTER OF SETTING A STANDARDIZED BOARD MEETING START TIME:

Bill moved, seconded by Matt to set the start time for all board meetings at 8 a.m. starting with the March 2022 board meeting next month. Motion passed.

Vote on Motion (Y, N or A): Matt Anderson – Yes Bill Black – Yes

Brian Reid – Yes Jonathan Lohstroh – Yes

FYI - Tree Sale update

FYI – Summer Supervisors School is scheduled for August 28-30 at the Renaissance Columbus Westerville-Polaris Hotel. It is possible that a tour could take place in Pickaway County.

FYI – Quarterly Report for County Commissioners (October, November, and December 2021)

FYI - State Match Report

FYI - Calendar of Events

FYI – ODA Updates for Area 5 SWCD Board Meetings – February 2022 Report

THE MATTER OF ADJOURNING THE PICKAWAY SWCD BOARD MEETING:

Matt moved, seconded by Bill to adjourn the February 15, 2022 Pickaway Soil & Water Conservation District meeting of the Board at 10:13 a.m. Motion passed.

Vote on Motion (Y, N or A): Matt Anderson – Yes Bill Black – Yes

Brian Reid – Yes Jonathan Lohstroh – Yes

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The next regular board meeting is scheduled for <u>Tuesday, March 15, 2022 at 8:00 a.m.</u> in the Conferenc Room, located at the Pickaway County Service Center, 110 Island Road, Circleville, OH 43113.						
Jonathan Lohstroh – Chairperson	 Date	Dewey Mann – Secretary	Date			
Minutes Recorder	Date					

PICKAWAY SOIL AND WATER CONSERVATION DISTRICT DISTRICT FUND FINANCIAL STATEMENT January 1 through January 31, 2022

	Beginning Balances				
	Money Market Checking Account				
	Unencumbered Funds	\$10	5,596.66		
	Engineering Deposit Encumbered	Ψισ	294.00		
	Engineering Fee Encumbered (last project installed 10/2019)		-		
	Technical (Contribution Agreement/NRCS)(+4008.00 6/21)		3,294.74	(-6536.26)	DLT Solutions
	Affiliate/Scholarship Fund (-500.00 for NCF Envirothon)		1,313.89	(0000.20)	
	Education Programs Encumbered		1,691.69		-
	EE Camps		2,684.36		
	Ag Book Grant for Pickaway Co. 1st Graders		-		
	Composting Workshop		20.00		
	Total MMA Checking Account (+10,600.00 2008 Truck)			\$124,895.34	
	Regular Checking Account			63,871.51	
	Petty Cash			141.45	
	Change Fund			100.00	4400 000 00
	Total District Accounts				\$189,008.30
Ref	File O. L.	•	1 100 05		
	Fish Sales		1,182.25		
	Tree Sales		1,573.00		
	Flag Sales	\$	32.00		
	Affiliate Memberships		3,540.00		
	Rick Rawlins - donation	\$	0.90		
	Sales Tax	\$	180.05		
536	Regular Checking Interest	\$	2.82		
	Total Receipts - Regular Checking Income			\$6,511.02	
537	MMA Checking Interest	\$	5.30		
	Total Receipts – MMA Account			\$5.30	
	•	\$			
	Total Bossinta - Betty Cook	Ψ		\$0.00	
	Total Receipts - Petty Cash			\$0.00	
	Total Receipts – Regular & MMA & Petty Cash Accounts				\$6,516.32
Ref	Expenses				
	Tarleton State University - Scholarship for Sterling Jarvis	\$	500.00		
	OSU, Office of University Bursar - Scholarship for Danielle Jones				
			500.00	,	
C2274	The University of Findlay - Scholarship for Sydney Spires	\$	500.00		
	Total Expenses Regular Checking			\$1,500.00	
		\$	-		
	Total Expenses MMA Checking			\$0.00	
	Petty Cash				
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		\$	-		
		\$	-		
	Total Expenses for Petty Cash			\$0.00	
	Total Expenses				\$1,500.00
	Total Expenses				
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	Ending Balances				
	Ending Balances Money Market Checking Account	\$10	03 561 96		
	Ending Balances Money Market Checking Account Unencumbered Funds	\$10	03,561.96 294.00		
	Ending Balances Money Market Checking Account Unencumbered Funds Engineering Deposit Encumbered	\$10	03,561.96 294.00		
	Ending Balances Money Market Checking Account Unencumbered Funds Engineering Deposit Encumbered Engineering Fee Encumbered (last project installed 10/2019)		294.00 -		
	Ending Balances Money Market Checking Account Unencumbered Funds Engineering Deposit Encumbered Engineering Fee Encumbered (last project installed 10/2019) Technical (Contribution Agreement/NRCS)		294.00 - 3,294.74		
	Ending Balances Money Market Checking Account Unencumbered Funds Engineering Deposit Encumbered Engineering Fee Encumbered (last project installed 10/2019) Technical (Contribution Agreement/NRCS) Affiliate/Scholarship Fund (+3,540.00 re-enroll & new memberships)		294.00 - 3,294.74 3,353.89		
	Ending Balances Money Market Checking Account Unencumbered Funds Engineering Deposit Encumbered Engineering Fee Encumbered (last project installed 10/2019) Technical (Contribution Agreement/NRCS) Affiliate/Scholarship Fund (+3,540.00 re-enroll & new memberships) Education Programs Encumbered	1	294.00 - 3,294.74 3,353.89 1,711.69		
	Ending Balances Money Market Checking Account Unencumbered Funds Engineering Deposit Encumbered Engineering Fee Encumbered (last project installed 10/2019) Technical (Contribution Agreement/NRCS) Affiliate/Scholarship Fund (+3,540.00 re-enroll & new memberships) Education Programs Encumbered EE Camps	1	294.00 - 3,294.74 3,353.89		
	Ending Balances Money Market Checking Account Unencumbered Funds Engineering Deposit Encumbered Engineering Fee Encumbered (last project installed 10/2019) Technical (Contribution Agreement/NRCS) Affiliate/Scholarship Fund (+3,540.00 re-enroll & new memberships) Education Programs Encumbered EE Camps Total MMA Checking Account	1	294.00 - 3,294.74 3,353.89 1,711.69	\$124,900.64	
	Ending Balances Money Market Checking Account Unencumbered Funds Engineering Deposit Encumbered Engineering Fee Encumbered (last project installed 10/2019) Technical (Contribution Agreement/NRCS) Affiliate/Scholarship Fund (+3,540.00 re-enroll & new memberships) Education Programs Encumbered EE Camps Total MMA Checking Account Regular Checking Account	1	294.00 - 3,294.74 3,353.89 1,711.69	\$124,900.64 68,882.53	
	Ending Balances Money Market Checking Account Unencumbered Funds Engineering Deposit Encumbered Engineering Fee Encumbered (last project installed 10/2019) Technical (Contribution Agreement/NRCS) Affiliate/Scholarship Fund (+3,540.00 re-enroll & new memberships) Education Programs Encumbered EE Camps Total MMA Checking Account	1	294.00 - 3,294.74 3,353.89 1,711.69	\$124,900.64	

Prepared by: Town Devoter A 2 2002 Checked by: Katoria College 2-7-22

Board Chair Date

PICKAWAY SOIL AND WATER CONSERVATION DISTRICT SPECIAL FUND FINANCIAL STATEMENT January 1 through January 31, 2022

Beginning Special Fund Balance		\$585,159.53
REVENUE State Match - For Jan - Feb - Mar	\$ 44,554.00	
County Match - full year	190,000.00	
Total Special Fund Revenue	100,000.00	\$234,554.0
EXPENSES		\$20 1,00 110
SALARIES (2 pay periods 1 & 2)	\$11,747.50	
PERS	1,620.02	
MEDICARE	160.26	
CONTRACT - SERVICES		
Xerox Copier Lease	218.93	
Verizon Wireless	98.13	
Frontier - Phone, DSL	133.87	
Quench - water filter lease	40.31	
TRAVEL & EXPENSE		
Visa - Gas Card	99.02	
SERVICES/FEES		
Circleville Chamber of Commerce	190.00	
	- Constitution of the Cons	
Total Cassial Eural Evenance		¢44 200 0
Total Special Fund Expenses Ending Special Fund Balance		\$14,308.04 \$805,405.4

Prepared by: Tawn Sorman 2/2022 Checked by: Katerina Shory 27-22
Date
2/15/2022



Pickaway SWCD Leave Report Pay Period #2 (1/2/2022 - 1/15/2022)

Annual Leave

Employee	Begin	Earned	Used	End Balance
Katerina Sharp	169.35	4.60	3.50	170.45
Nathan Taylor	52.70	3.10	0.00	55.80
Tawn Seimer	237.96	7.70	0.00	245.66

Annual Leave Total 471.91

Sick Leave

Employee	Begin	Earned	Used	End Balance
Katerina Sharp	404.36	4.61	0.00	408.97
Nathan Taylor	81.22	4.66	16.00	69.88
Tawn Seimer	1,701.58	4.60	8.50	1,697.68

Sick Leave Total 2176.53

Comp Time

Employee	Begin	Earned	Used	End Balance
Katerina Sharp -5 hour comp pay	27.28	0.38	(5.00)	22.66
Nathan Taylor	38.75	1.50	0.00	40.25
Tawn Seimer	6.82	0.00	1.50	5.32

Comp Time Total 68.23

Signature of Preparer:

Katerina Shor

Signature of Reviewing Board Member:

Only approved timesheets are included in report calculation



Pickaway SWCD Leave Report

Pay Period #3 (1/16/2022 - 1/29/2022)

Annual Leave

Employee	Begin	Earned	Used	End Balance
Katerina Sharp	170.45	4.60	3.25	171.80
Nathan Taylor	55.80	3.10	0.00	58.90
Tawn Seimer	245.66	7.70	0.00	253.36

Annual Leave Total 484.06

Sick Leave

Employee	Begin	Earned	Used	End Balance
Katerina Sharp	408.97	4.60	0.00	413.57
Nathan Taylor	69.88	4.66	0.00	74.54
Tawn Seimer	1,697.68	4.60	0.00	1,702.28
				1 2 122 22

Sick Leave Total 2,190.39

Comp Time

Employee	Begin	Earned	Used	End Balance
Katerina Sharp -5 hour comp pay	22.66	0.00	0.00	17.66
Nathan Taylor	40.25	1.50	0.00	41.75
Tawn Seimer	5.32	0.00	0.00	5.32

Comp Time Total 64.73

Signature of Preparer:

Signature of Reviewing Board Member:

Only approved timesheets are included in report calculation